

Construction Memo No. 7-02

MEMO TO: Chief District Engineers
Transportation Engineering Branch Managers for Construction
District Construction Engineers
Resident Engineers
Active Consultant Engineers

FROM: Dexter Newman, P. E. Director
Division of Construction

DATE: July 23, 2002

SUBJECT: **Copy of checks from Prime Contractors to DBE firms for projects with DBE goals for project let after March 1, 2002.**

Effective with the March 22, 2002 letting, DBE subcontractors were required to send copies of all checks from prime contractor within seven days of receipt of payment for work performed on Cabinet projects. Up until this time, we have not received any of these copies of checks. Please ensure that this information is sent in. If payments have been made previously on a project letting or after March 22, 2002, please send in this information as well. This does not apply to any project letting prior to March 22, 2002. The copies of the checks from the prime to DBE should be sent to:
Dexter Newman, Director Division of Construction
Room 408 State Office Building
Frankfort, KY 40622.

The note in the proposal reads as follows:

“Prime contractors will incorporate a requirement into the DBE subcontracts, including supply contracts, that DBEs must provide to the Division of Construction, a copy of all checks received from the prime contractors within seven days of receipt of payment for work performed on Cabinet projects. Checks to DBE subcontractors must include PCN number, estimate number and (sub section) sequence and quantity.”

c.c.	J. M. Yowell	Simon Cornett	Cliff Linkes	Steve Goodpaster
	Rick Stansel	C. O. Engineers	Chuck Knowles	KAHC
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	Geri Grigsby			